

DOCUMENT 001113 - ADVERTISEMENT FOR BIDS

Owner:

Utica City School District Board of Education  
929 York Street  
Utica, NY 13502  
PH: 315-792-2210

Project Information:

**District Wide 2023-2024 ESSR/CRSSA/ARP Grant Funding Projects**

SED# 41-23-00-01-0-031-009     Donovan Middle School Roof Replacement

Architect:

LaBella Associates  
300 Pearl Street  
Buffalo, NY 14202  
PH: 716-828-9166  
FX: 716-828-9164

The Owner, the Utica City School District, will receive separate sealed bids to furnish materials and labor to complete alterations at Donovan Middle School, 1701 Noyes street Utica, New York 13502. Bids shall be on a stipulated sum basis for the following contracts:

Contract Number and Type Contract

1 - Roofing Construction Contract

One (1) copy of sealed bids Must be delivered to the office of the Purchasing Agent of the Utica City School District at the District Administration & Board Offices, 929 York Street, Utica, NY 13501 (phone: (315) 744-8052) prior to **2:00 PM EST, February 22<sup>nd</sup>, 2024**. Bids shall be enclosed in a sealed envelope, addressed to Ms. JoAnn Giotto, Purchasing Agent and marked in red in the lower left had corner. Bids received after this time will not be accepted and returned to Bidder unopened. Bids will be opened publicly and read aloud after specified receipt time. All interested parties are invited to attend.

Bidding Document drawings and specifications may be examined after February 6<sup>th</sup>, 2024 free of charge at the following locations:

Mohawk Builders Exchange, 10 Main Street, Suite 202, Whitesboro, NY 13492  
Syracuse Builders Exchange, 6563 Ridings Road, Syracuse, NY 13206

Complete sets of Bidding Document drawings and specifications may be obtained on February 6<sup>th</sup>, 2024 from Dataflow Reprographics LLC., 845 Broad Street, Suite 1, Utica, New York 13501, telephone: 315-735-6131, in accordance with the Instructions to Bidders upon depositing the sum of One hundred Dollars (\$100.00) for each set of documents. Make checks payable to the Utica City School District.

Each Bidder must deposit a Bid Security in the amount and form per the conditions provided in Instructions to Bidders. All Bids will remain subject to acceptance for forty-five (45) days after the Bid Opening. Owner may, in its sole discretion, release any Bid and return Bid Security prior to that date.

Inspection of site will be at the convenience of the Utica City School District with a minimum of forty-eight hours prior notification to the Construction Manager. Contact Cameron Teachout to schedule any site inspections (315)-868-4200

The work of this project shall be completed by the dates set forth in Section 013216 "Project Schedule"

Requests for interpretation, information, and clarification (RFI) of the Contract Documents must be made in writing utilizing the attached RFI Form 006001. Responses to RFI's will not be made over the telephone. Responses to RFI's will be advisory only and will not modify the Contract Documents. The contract Documents stand as published except as modified by written addenda before bid and modifications after execution of the agreement. No RFI's will be accepted within 72 hours of this bid opening.

RFI's may be emailed to both:

Cameron Teachout at [CTeachout@cscos.com](mailto:CTeachout@cscos.com)

Justin Shaffer at [JShaffer@labelaPC.com](mailto:JShaffer@labelaPC.com)

The School Board of the Utica City School District reserves the right to waive any informalities or irregularities in the Bids received, or to reject all Bids without explanation.

"The Utica City School District is an Affirmative Action, Equal Opportunity Enterprise."

By Order of: The Utica City School District Board of Education

END OF DOCUMENT 001113